**ADEBOLA OLADAPO**

I am an experienced logistics coordinator qualified in data processing and data management. Great at minimizing costs and enhancing system efficiency through streamlined operations.

Extremely effective at marketing and negotiating contracts, coordinating appointments, and ensuring on-time delivery.

**ABOUT ME**

**EDUCATION**

**MSc. Supply Chain** Management 2009 - 2010

**BSc. Supply Chain** Management 2004 – 2009

**Holy Trinity Secondary School**, Lagos. 1997 – 2003.

**SKILLS**

Problem-solving****

Organizational skills ****

Attention to details****

Negotiation skills****

Project Management skills****

**EXPERIENCES**

LOGISTICS COORINATOR

ABC Group of Companies 2015 – Present

* Complete and oversee traffic and registration documents to reduce transportation issues.
* Communicate any delays due to weather or other emergencies to the appropriate party to maintain clients’ satisfaction rating of above 90%.
* Resolve issues related to customer warehouses and related carriers.

LOGISTICS COORDINATOR

Bamboo Limited 2010 – 2015

* Act as the main point of customer contact.
* Manage liaison with suppliers and origin stations.
* Provide shipment information to customers.
* Liaison with different departments within the company to facilitate shipments.

**CONTACT**

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sample@gmail.com

3, Ike Street, Ikeja

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LOGISTICS CO-ORDINATOR